

**ASSOCIATION OF EDUCATORS IN IMAGING AND RADIOLOGIC SCIENCES  
MIDYEAR MEETING**

**Thursday, January 9, 2019 6pm-8pm**

***Friday, January 10, 9:30 a.m. - Hotel Visit***

**Saturday, January 11, 2019 8am-11am**

**Jacksonville, FL**

Those in attendance were Julie Gill, Mari King, Tammy Webster, Shirley Douglas, Tiffani Walker, Nina Kowalczyk, Debra Poelhuis, Charles Drago and Kenya Haugen

**Call to order- Walker**

**Adoption of the Agenda**

**Introduction/meeting expectations**

**Review/Sunset Minutes**

Annual Meeting Pre-Board Meeting:

Annual Meeting Business Meeting:

Annual Meeting Post-Board Meeting:

Email Motions and Discussions

**Financial Report – Haugen**

Budget update/ Quarterly report

2020-2021 Budget

**Executive Office Report - Haugen**

- Membership Update
- Executive Office Information

Website and Board email accounts

**Event Planner Report- Douglass**

2019 RSNA/ Associated Sciences Consortium

2019 Clinical Coordinator Webinar

2020 Clinical Coordinator Webinar

2022 Hyatt Louisville Contract

**Appointment Reports- Action Required**

- ERB Chair
- Journal Executive Editor
- Spectrum Executive Editor

**Liaison Reports- No Action Required**

**Standing Committees Reports- Action Required**

Education

Fellows

Membership

Nominating

Scholarship

**Ad Hoc Committee Advocacy –**

Educator Practice Standards (Draft 1)- Nina

**Additional Reports- No Action Required**

**Unfinished Business**

Upcoming Annual Meeting Report

AAPM C.A.R.E.S. update- Nina

Scholarships, Grants, and Sponsorships

BAIRD - Other ideas - Kenya

Volunteer forms on the new website  
Board and Committee checklists  
Strategic Plan  
Policy Manuals: Procedure & Finance  
Life and Honorary Member Discussion  
Online evaluation forms on new website  
Other

### **New Business**

Poster Selections – poster guidelines  
Retirement membership  
Travel/reimbursement policy  
RSNA Booth - Board - Shirley  
Rad-Aid - Donate a Lecture campaign - Walker  
Operations Manager  
Event Planner Contract  
Staff Reviews  
Upcoming fiscal year budget  
Workshops formal process - selection of topics  
Break Out selection process - Survey membership  
Annual Meeting - date change consideration for 2023+  
Donation Considerations: Amazon, Facebook, etc. - Walker  
Dress - Annual Meeting/ Name tags  
Midyear future dates/times

Other –

**Spring Board Web Meeting date/time - April**

**Pre-Annual Board Meeting date/time - July**

**Roundtable**

**Adjournment**